

30 November 2021

Dear Enterprises

## VACCINATE OR REGULAR TEST REGIME FOR THE LAND TRANSPORT SECTOR

1. **With effect from 1 October 2021<sup>1</sup>, enterprises in the Land Transport sector<sup>2</sup> (“Enterprises”) are required to implement the Vaccinate or Regular Test (“VoRT”) regime. Enterprises must comply with the mandatory requirements that are set out in this notice (“Notice”). For avoidance of doubt, the mandatory requirements are specified in the paragraphs below prefaced with the words ‘[Mandatory]’.**

### Background

2. The purpose of the VoRT regime is to increase the vaccination rate among the selected sectors and to empower Enterprises to detect possible infections early among unvaccinated persons, so as to keep their workplaces and community safe.
3. Under the VoRT regime, Enterprises are required to ensure that all relevant employees and persons who work under their direction (their **“Workers”**)<sup>3</sup>, are Fully Vaccinated or

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<sup>1</sup> 1<sup>st</sup> November 2021 for P2P Operators (as defined in footnote 2).

<sup>2</sup> Enterprises include:

- (1) Public Transport Operators (e.g. Go-ahead Singapore, Tower Transit Singapore, SBS Transit, SMRT Corporation Ltd); and
- (2) Point-to-Point (P2P) Passenger Transport Industry Operators (**“P2P Operators”**) (e.g. Comfort Transportation Pte Ltd, CityCab Pte Ltd, Strides Taxi Pte Ltd, Trans-Cab Services Pte Ltd, Premier Taxis Pte Ltd, Prime Car Rental & Taxi Services Pte Ltd, GrabCar Pte Ltd, Velox Digital Singapore Pte Ltd, TADA Mobility Singapore Pte Ltd and Ryde Technologies Pte Ltd).

<sup>3</sup> For Public Transport Operators, this refers to the following Workers:

- (i) any individual who works on a public transport for the Public Transport Operator (e.g. Bus captains, Train station staff).
- (ii) any individual who works at the workplace of the Public Transport Operator (e.g. cleaners, security personnel).

For P2P Operators, this **only** refers to the following Workers:

- (i) any individual holding a taxi driver vocational licence who has entered into a leasing agreement or arrangement with an Enterprise for the lease of a taxi which also grants that individual the right to drive that taxi to transport passengers for hire or reward as part of that agreement or arrangement, regardless of whether they work at the workplace or otherwise;
- (ii) any individual holding a taxi driver vocational licence who has entered into a sub-leasing agreement or arrangement with an individual described in (i), who is granted the right to drive that taxi to transport passengers for hire or reward as part of that arrangement or arrangement, regardless of whether they work at the workplace or otherwise;
- (iii) any individual holding a taxi driver vocational licence who has entered into a part-time leasing or ad-hoc leasing agreement or arrangement with an Enterprise under a “taxi-share” or similarly instituted agreement or arrangement which also grants that individual the right to drive a taxi to transport passengers for hire or reward as part of that arrangement or arrangement, regardless of whether they work at the workplace or otherwise;
- (iv) any individual holding a chauffeured private hire car driver vocational licence who has entered into an agreement or arrangement with the Enterprise where the Enterprise takes or facilitates any booking by or on behalf of a passenger for the chauffeured private hire car, driven by that individual, which is made available, or to be made available, to transport that passenger for hire or reward and that booking is communicated to the individual as part of that agreement or arrangement, regardless of whether they work at the workplace or otherwise; and

undergo regular testing if they are not. The VoRT regime will apply concurrently with any existing Fast and Easy Testing Rostered Routine Testing (“**FET RRT**”) regime that these persons are currently subject to (see paragraph 7 below for more details).

4. The VoRT regime and the mandatory requirements set out in this Notice (including the footnotes herein) are imposed on Enterprises under the COVID-19 (Temporary Measures) (Control Order) Regulations 2020. Failure to comply with the requirements set out herein may result in prosecution and/or other enforcement action, including suspension/closure of operations. Checks will be conducted by enforcement teams to verify if Enterprises have complied with the mandatory requirements set out in this Notice.

### VoRT Requirements for Enterprises

5. **[Mandatory]** All Enterprises must ensure that all their Workers are (A) Fully Vaccinated (as defined in paragraph 8 below) or (B) undergo a COVID-19 Antigen Rapid Test (“**ART**”)<sup>4</sup> twice a week (“**VoRT Requirement**”) and on separate days within that week. For the avoidance of doubt, if an Enterprise consists of only one self-employed person, he or she has to comply with the VoRT Requirement as well.
6. Enterprises should guide their Workers who are not Fully Vaccinated to maintain a 3 to 4 day interval between their weekly tests (e.g. if a Worker’s first test of the week is carried out on Tuesday, his or her second test of the week should be carried out on Saturday or Sunday).
7. Enterprises whose Workers are subject to existing FET RRT regime can recognise any ART undergone by those Workers under those regimes during a given week as counting towards the Enterprises’ testing requirement for those Workers (if they are not Fully Vaccinated) under the VoRT Requirement for that same week. For example, if an Enterprise has a Worker who is not Fully Vaccinated who underwent an ART as part of the FET RRT regime once during a week, the Enterprise is allowed to recognise that Worker’s ART as satisfying one of the two weekly testing requirements for that Worker under the VoRT Requirement.
8. For the purposes of the VoRT Requirement and this Notice, a Worker is considered to be “**Fully Vaccinated**” for the periods set out in the third column of Table 1 below, if he or she fulfils the relevant requirements for those periods as set out in the corresponding second columns.

**Table 1: Fully Vaccinated**

Category	Requirement(s)	Period
(1) Vaccinated with no prior history of	(a) Individual must not have had a history of COVID-19 infection;	Starting 14 days after the day the individual was so

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- (v) any individual who does not have a vocational licence, who has entered into an agreement or arrangement with the P2P Operator where the P2P Operator takes or facilitates a vehicle pooling arrangement between that individual and other passengers.

<sup>4</sup>The ART test **must** be carried out (1) by an approved test provider under the Infectious Diseases (Antigen Rapid Test Providers); (2) via ESSS (refer to paragraphs 14 to 20 below); (3) by a QTC (refer to paragraph 13 below).

COVID-19 infection	(b) Individual must have been vaccinated against a COVID-19 infection by the administration of the appropriate regimen of any approved vaccine <sup>5</sup> ; and (c) 14 days or more have elapsed after the day the individual was so vaccinated.	vaccinated and ending 365 days later.
(2) Recovered from COVID-19 infection without prior vaccination	(a) Individual must not have been vaccinated against COVID-19 infection; and (b) Individual must have recovered from COVID-19 infection.	Starting the day the individual first tested positive for SARS-CoV-2 via a PCR test and ending 270 days later.
	(a) Individual must not have been vaccinated against COVID-19 infection; and (b) Individual must have recovered from COVID-19 infection; and (c) Individual had a second COVID-19 infection and recovered from it.	Starting the day the individual first tested positive for SARS-CoV-2 upon via a PCR test for the second COVID-19 infection and ending 270 days later.
(3) Recovered from COVID-19 infection and subsequently vaccinated	(a) Individual must have recovered from COVID-19 infection (b) Individual must have been vaccinated against a COVID-19 infection by the administration of one dose of any approved vaccine <sup>6</sup> ; and (c) 14 days or more have elapsed after the day the individual was so vaccinated.	Starting 14 days after the day the individual was vaccinated and ending 365 days later.

9. **[Mandatory]** When verifying if a Worker is Fully Vaccinated, Enterprises shall:
- only recognise the proofs of vaccination as set out in **Annex A**; and
  - regard Workers who decline or are unable to produce the proofs of vaccination as set out in **Annex A** as being **not** Fully Vaccinated for the purposes of the VoRT Requirement and this Notice.
10. **[Mandatory]** If a Worker is not Fully Vaccinated and has undergone ART as part of the Enterprises' VoRT Requirement, Enterprises shall verify<sup>7</sup> the ART test results obtained by their Workers.
11. Where the Worker has obtained an "AG+" test result, Enterprises are strongly recommended to guide the Worker to abide by the prevailing management postures for such cases that are set out on MOH's website at <https://www.moh.gov.sg/>.

<sup>5</sup> These are limited to: (1) Tozinameran (Pfizer-BioNTech COVID-19 vaccine or Comirnaty COVID-19 vaccine); (2) Moderna COVID-19 vaccine; (3) Vaxzevria (AstraZeneca COVID-19 vaccine); (4) Covishield COVID-19 vaccine; (5) Johnson & Johnson's (J&J) Janssen COVID-19 vaccine; (6) Sinopharm COVID-19 vaccine; (7) Sinovac-CoronaVac COVID-19 vaccine; or (8) any other vaccine regimen as approved by the Ministry of Health (MOH). Where the individual is vaccinated under (3) to (8), their vaccination records must have been ingested into MOH's national IT systems before they will be recognised.

<sup>6</sup> Please refer to footnote S/N 5.

<sup>7</sup> Enterprises are required to inspect any physical test result slip, SMS or test kit evidencing the test result of the Worker. It would not be sufficient for Enterprises to rely on oral statements by Workers to fulfill this obligation.

12. To meet the twice weekly testing requirements for Workers who are not Fully Vaccinated under the VoRT Requirement, Enterprises should conduct **Employer-Supervised Self-Swab** (“**ESSS**”) for their Workers. Details on how to conduct ESSS are set out in paragraphs 14 to 20 below.
13. For businesses and freelancers who are not able to organise their own ESSS, they may work with their appointed Sector Lead Agency<sup>8</sup> to ensure that their Workers go to the Quick Test Centres (“**QTC(s)**”) for their tests.

### **Requirements for Enterprises that conduct ESSS**

14. ESSS involves Workers using an ART kit and performing a swab on themselves under the supervision of a supervisor (“**Supervisor**”). The swabbing and supervision can be done either at the workplace or virtually using digital tools such as video conferencing.
15. **[Mandatory]** Enterprises conducting ESSS for their Workers shall:
  - (1) appoint an adequate number of Supervisors to supervise every Worker whenever they carry out the swabs on themselves;
  - (2) ensure that the Supervisor properly performs his supervisory role<sup>9</sup>;
  - (3) ensure that Workers comply with the steps set out in paragraph 19 below and properly perform the swabs on themselves;
  - (4) ensure that the test results obtained by Workers from ESSS are uploaded on the Swab Registration System (“**SRS**”) in accordance with the requirements set out under paragraph 20 below; and
  - (5) ensure that the ART test kits used for ESSS are those that are set out on the Health Sciences Authority’s website at [https://www.hsa.gov.sg/consumer-safety/articles/covid19\\_ARTselftests](https://www.hsa.gov.sg/consumer-safety/articles/covid19_ARTselftests)
- 15A Where the Workers have obtained ‘AG+’ test results while conducting ESSS, Enterprises are recommended to strongly encourage them to abide by the prevailing management postures for such cases that are set out on MOH’s website at <https://www.moh.gov.sg/>.

### *Training for Supervisors*

16. **[Mandatory]** If a Supervisor is above 50-years-old, Enterprises must ensure that he or she is Fully Vaccinated against COVID-19<sup>10</sup> (refer to paragraph 8 for the definition of Fully Vaccinated) before he or she can perform any supervisory role.

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<sup>8</sup> For the purposes of this Notice, the Sector Lead Agency is the Land Transport Authority of Singapore.

<sup>9</sup> This includes wearing adequate personal protective equipment and maintaining appropriate infection prevention control procedures while conducting supervision and being familiar with how ART kits are to be correctly used.

<sup>10</sup> Enterprises can consider asking Supervisors to verify Workers’ vaccination status via TraceTogether.

17. Enterprises that are conducting ESSS are advised to nominate at least two Workers per outlet to perform the role of the Supervisor.

#### *Conduct of ESSS by Workers*

18. **[Mandatory]** Enterprises are required to ensure that their Workers shall:
- (1) be supervised<sup>11</sup> by a Supervisor whenever they carry out ESSS;
  - (2) use new ART test kits whenever they carry out ESSS; and
  - (3) properly dispose of used ART test kits after they have carried out ESSS<sup>12</sup>.
- 18A. Where Workers have obtained an “AG+” test result while conducting ESSS, Enterprises are recommended to strongly encourage them to undertake a follow-up ART test and to abide by the prevailing management postures for such cases that are set out on MOH’s website at <https://www.moh.gov.sg/>.

#### *Uploading of Test Results onto the Swab Registration System (“SRS”)*

19. **[Mandatory]** Enterprises are required to upload the test results obtained by their Workers from ESSS onto SRS in accordance with the following:
- (1) if the test result is “AG+”, Enterprises are to upload the test result of that Worker onto SRS **no later than 12 hours** after the ESSS for that specific Worker is completed;
  - (2) if the test result is “AG-”, Enterprises are to upload the test result of that Worker **no later than 24 hours** after the ESSS for that specific Worker is completed; and
  - (3) the requirements set out under paragraphs 4 to 6 of **Annex B**.
20. More details on how Enterprises can register for an SRS account can be found in the cover letter to this Notice or at <https://www.gobusiness.gov.sg/safemanagement/fast-and-easy-testing/>.

Annex A: Recognised Proofs of Vaccination

Annex B: ART Test Results and the Management of Workers after ESSS

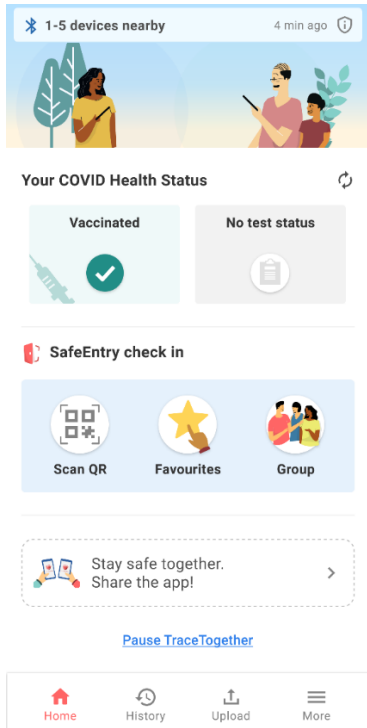
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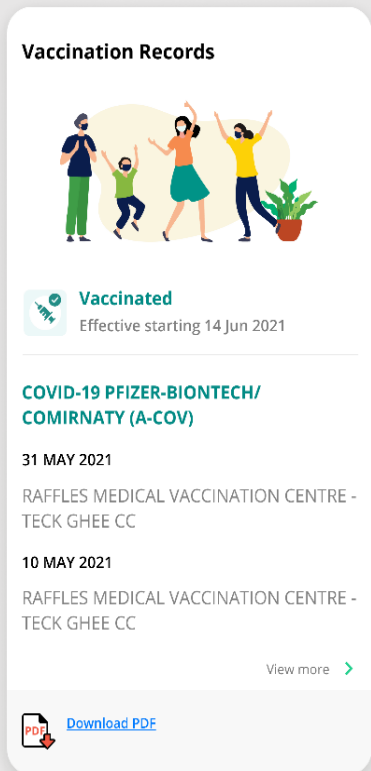
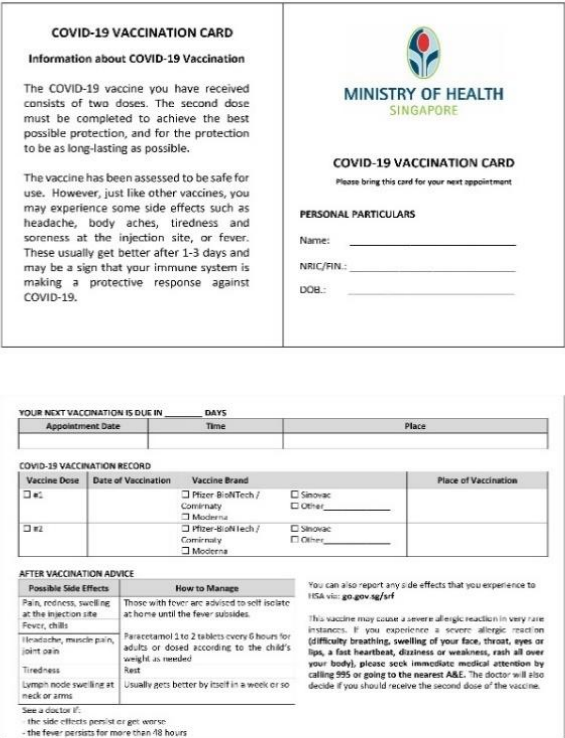
<sup>11</sup> This can be done in person or virtually.

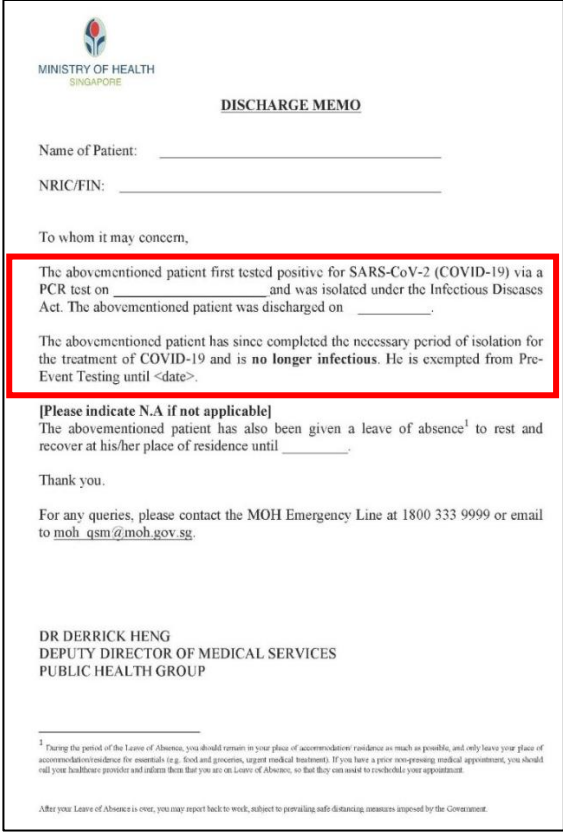
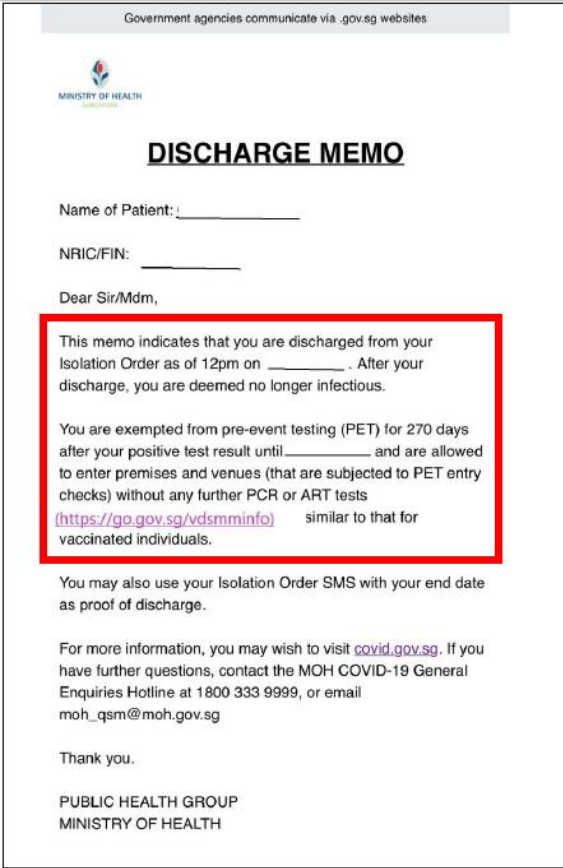
<sup>12</sup> Used test kits should be double-bagged and tied before disposing them in closed bins (e.g. pedal bins).

## Recognised Proofs of Vaccination

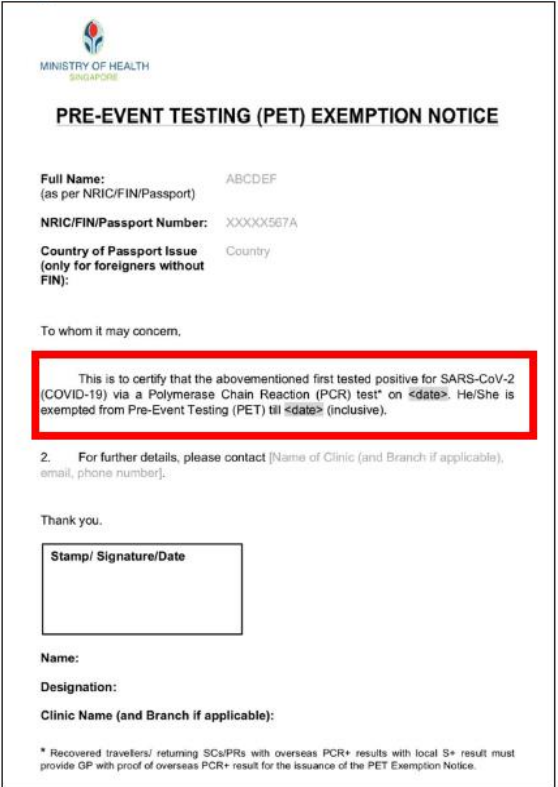
Enterprises can establish how many workers are Fully Vaccinated by checking their vaccination status using the most updated methods as set out on <https://go.gov.sg/acceptabledocs> (refer to the “For fully vaccinated individuals” and “For individuals who have recovered from COVID-19” sections).

Category of Fully Vaccinated (see Paragraph 8)	Description	Reference Image(s)
(1) and (3)	<p><b><u>Vaccination Status on TraceTogether application</u></b></p> <p>Enterprises are to ensure that the ‘Vaccinated’ icon appears as shown in the picture on the right.</p> <p>Enterprises are to ensure it is not a screenshot by asking the individual to click on other icons or refresh button within the app.</p>	 <p>The screenshot shows the TraceTogether app interface. At the top, it displays '1-5 devices nearby' and '4 min ago'. Below this is an illustration of people. The main section is titled 'Your COVID Health Status' and features two buttons: 'Vaccinated' (with a green checkmark and a syringe icon) and 'No test status' (with a grey document icon). Below this is a 'SafeEntry check in' section with three icons: 'Scan QR', 'Favourites', and 'Group'. At the bottom, there is a 'Stay safe together. Share the app!' banner and a 'Pause TraceTogether' link. The bottom navigation bar includes 'Home', 'History', 'Upload', and 'More'.</p>

Category of Fully Vaccinated (see Paragraph 8)	Description	Reference Image(s)
(1) and (3)	<p><a href="#"><u>Vaccination Status on HealthHub application</u></a></p> <p>Enterprises are to ensure that the 'Vaccinated' icon as shown in the picture on the right.</p> <p>Enterprises are to ensure it is not a screenshot by asking the individual to click on other icons within the app.</p>	
(1) and (3)	<p><a href="#"><u>Physical Vaccination Card/Slip</u></a></p> <p>Enterprises are to only accept the original hardcopy card/slip.</p> <p>Enterprises are to ensure that the card/slip belongs to the individual by checking against the his/her Government-issued photo identification.</p> <p>Enterprises are to ensure that more than 2 weeks have passed since the final dose of the vaccine (e.g. if your final dose was on 1 July 2021 (Day 1), you would be considered to be fully vaccinated from 15 July 2021 (Day 15)).</p> <p><i>Note. Hard-copy and digital overseas vaccination certs are not recognised.</i></p>	

Category of Fully Vaccinated (see Paragraph 8)	Description	Reference Image(s)
(2)	<p><b><u>Discharge Memo</u></b></p> <p>Enterprises are to only accept the original hardcopy memo.</p> <p>Enterprises are to ensure that the memo belongs to the individual by checking against his/ her Government-issued photo identification.</p> <p>To ensure that the duration of the activity is within the 270 days exemption period calculated from the date of the 1<sup>st</sup> PCR test.</p> <p>Older versions of memo that do not indicate the exemption period or the date of the PCR positive test result will not be accepted.</p>	 <p>MINISTRY OF HEALTH SINGAPORE</p> <p><b>DISCHARGE MEMO</b></p> <p>Name of Patient: _____</p> <p>NRIC/FIN: _____</p> <p>To whom it may concern,</p> <p>The abovementioned patient first tested positive for SARS-CoV-2 (COVID-19) via a PCR test on _____ and was isolated under the Infectious Diseases Act. The abovementioned patient was discharged on _____.</p> <p>The abovementioned patient has since completed the necessary period of isolation for the treatment of COVID-19 and is <b>no longer infectious</b>. He is exempted from Pre-Event Testing until &lt;date&gt;.</p> <p>[Please indicate N.A if not applicable] The abovementioned patient has also been given a leave of absence<sup>1</sup> to rest and recover at his/her place of residence until _____.</p> <p>Thank you.</p> <p>For any queries, please contact the MOH Emergency Line at 1800 333 9999 or email to <a href="mailto:moh_qsm@moh.gov.sg">moh_qsm@moh.gov.sg</a>.</p> <p>DR DERRICK HENG DEPUTY DIRECTOR OF MEDICAL SERVICES PUBLIC HEALTH GROUP</p> <p><small><sup>1</sup> During the period of the Leave of Absence, you should remain in your place of accommodation/residence as much as possible, and only leave your place of accommodation/residence for essentials (e.g. food and groceries, urgent medical treatment). If you have a prior non-pressing medical appointment, you should call your healthcare provider and inform them that you are on Leave of Absence, so that they can assist to reschedule your appointment.</small></p> <p><small>After your Leave of Absence is over, you may report back to work, subject to prevailing safe-distancing measures imposed by the Government.</small></p>
(2)	<p><b><u>e-Discharge Memo</u></b></p> <p>The unique link to the e-Discharge Memo will be sent via SMS.</p> <p>Ensure it is not a screenshot by asking the individual to click on other links within the memo.</p> <p>Enterprises are to ensure that the duration of the activity is within the 270 days exemption period.</p>	 <p>Government agencies communicate via .gov.sg websites</p> <p>MINISTRY OF HEALTH SINGAPORE</p> <p><b>DISCHARGE MEMO</b></p> <p>Name of Patient: _____</p> <p>NRIC/FIN: _____</p> <p>Dear Sir/Mdm,</p> <p>This memo indicates that you are discharged from your Isolation Order as of 12pm on _____. After your discharge, you are deemed no longer infectious.</p> <p>You are exempted from pre-event testing (PET) for 270 days after your positive test result until _____ and are allowed to enter premises and venues (that are subjected to PET entry checks) without any further PCR or ART tests (<a href="https://go.gov.sg/vdsmminfo">https://go.gov.sg/vdsmminfo</a>) similar to that for vaccinated individuals.</p> <p>You may also use your Isolation Order SMS with your end date as proof of discharge.</p> <p>For more information, you may wish to visit <a href="https://covid.gov.sg">covid.gov.sg</a>. If you have further questions, contact the MOH COVID-19 General Enquiries Hotline at 1800 333 9999, or email <a href="mailto:moh_qsm@moh.gov.sg">moh_qsm@moh.gov.sg</a></p> <p>Thank you.</p> <p>PUBLIC HEALTH GROUP MINISTRY OF HEALTH</p>

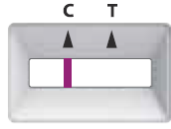
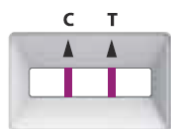

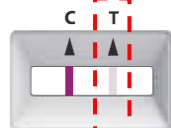
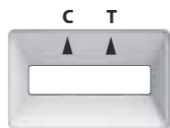


Category of Fully Vaccinated (see Paragraph 8)	Description	Reference Image(s)
(2)	<p><u><a href="#">PET Exemption Notice</a></u></p> <p>Enterprises are to only accept the original hardcopy memo.</p> <p>Enterprises are to ensure that the memo belongs to the individual by checking against his/ her Government-issued photo identification.</p>	 <p><b>MINISTRY OF HEALTH SINGAPORE</b></p> <p><b>PRE-EVENT TESTING (PET) EXEMPTION NOTICE</b></p> <p>Full Name: ABCDEF (as per NRIC/FIN/Passport)</p> <p>NRIC/FIN/Passport Number: XXXXX567A</p> <p>Country of Passport Issue: Country (only for foreigners without FIN):</p> <p>To whom it may concern,</p> <p>This is to certify that the abovementioned first tested positive for SARS-CoV-2 (COVID-19) via a Polymerase Chain Reaction (PCR) test* on &lt;date&gt;. He/She is exempted from Pre-Event Testing (PET) till &lt;date&gt; (inclusive).</p> <p>2. For further details, please contact [Name of Clinic (and Branch if applicable), email, phone number].</p> <p>Thank you.</p> <p>Stamp/ Signature/Date</p> <p>Name:</p> <p>Designation:</p> <p>Clinic Name (and Branch if applicable):</p> <p>* Recovered travelers/ returning SCs/PRTs with overseas PCR+ results with local S+ result must provide GP with proof of overseas PCR+ result for the issuance of the PET Exemption Notice.</p>

**ART Test Results and the Management of Workers after ESSS**

1. ART test kits will return one of three possible test results:
  - (1) negative or “**AG-**”;
  - (2) positive or “**AG+**”; or
  - (3) invalid or “**AG Invalid**”.
  
2. Workers who obtain an “**AG Invalid**” test result are required to immediately undergo a follow-up ART until they obtain an “AG+” or “AG-” test result.
  
3. If a Worker undergoes ART at a QTC, they will receive an SMS stating their test result within 1-2 hours. Alternatively, the test results of these Workers can also be found on their TraceTogether or HealthHub phone applications.
  
4. If a Worker undergoes ART as part of ESSS, Image 1 below illustrates how the different test results will be shown on the Abbott Panbio and SD Bio Sensor ART test kits (which are the ART test kits that is distributed to Enterprises for MIWs). Please note that the lines on the test kit cassette will appear in 15 – 20 minutes (“**Checking Window**”) after the specimen buffer has been added to the test well. Enterprises shall only upload the test results that are shown on the test kit cassette during the Checking Window onto SRS.

Image 1: Test results on the Abbott Panbio and SD Bio Sensor ART test kit

Negative Test Result (‘AG-’)	Positive Test Result (‘AG+’)	Invalid Test Result (‘AG Invalid’)
 <p><u>Bold</u> marking at ‘C’ and <u>No</u> marking at ‘T’</p>	 <p><u>Bold</u> marking at ‘C’ and <u>Bold</u> marking at ‘T’</p>	 <p><u>No</u> marking at ‘C’ and <u>Bold</u> marking at ‘T’</p>
	 <p><u>Bold</u> marking at ‘C’ and <u>Faint</u> marking at ‘T’</p>	 <p><u>No</u> marking at ‘C’ and <u>No</u> marking at ‘T’</p>

5. If a Worker undergoes ART as part of ESSS and uses an ART test kit other than the SD Bio Sensor and Abbott Panbio ART test kit, Enterprises are to refer to the manufacturer's instructions on how to interpret the test results obtained by their Workers and only upload the test results that are obtained pursuant to these instructions onto SRS.
6. If the Enterprise had incorrectly submitted an "AG-/AG+" result for a Worker on SRS, Enterprises are to email [AskSRS@hpb.gov.sg](mailto:AskSRS@hpb.gov.sg) with the below information:
  - a. NRIC
  - b. Name
  - c. Date of FET test affected by erroneous result
  - d. Company/ Employer for FET RRT
  - e. Client's email address
  - f. Final result to be displayed (AG+ or AG-)
7. Enterprises are strongly recommended to guide Workers who obtain "AG+" test results from ESSS to abide by the prevailing management postures for such cases that are set out on MOH's website at <https://www.moh.gov.sg/>